

CHESTER DECORATIVE AND FINE ARTS SOCIETY ANNUAL GENERAL MEETING

NOTICE is hereby given that the Annual General Meeting of the Society will be held at Chester Zoo Lecture Hall on Tuesday 21st March 2017 at 12.45pm.

The Annual General Meeting of the Chester Decorative and Fine Arts Society is called to:

- receive and adopt the annual committee report introduced by the chairman;
- receive and adopt the accounts for 2016 and appoint the financial examiner;
- appoint duly notified nominees to the Committee for 2017/18; and
- consider and vote upon any resolutions referring to the conduct of Society matters which have been duly proposed, seconded and notified to the honorary secretary.

Each member of the Society is entitled to make nominations for the Committee and to submit resolutions for consideration at the AGM. These should be in writing, proposed and seconded by Society members. The final date for submissions is **14th February 2017** (35 days before the AGM). Forms for nominations and resolutions to the AGM will be available at the January lectures or can be downloaded from the website, www.chesterdfas.org.uk, or by post, on request, from the honorary secretary.

The agenda, minutes of the 2016 AGM, a copy of the accounts for 2016, the annual report, and any resolutions and nominations will be available to view on the website, www.chesterdfas.org.uk following the February lectures. Copies will be sent to all members by Email or by post in advance of the AGM meeting.

Please either complete the form below, scan it and then email it to the Hon Sec, or notify him by email of your intention.

honsec@chesterdfas.org.uk

(please delete as appropriate)

I will be attending the AGM on 21st March 2017

I will not be attending the AGM and wish my apologies to be registered.

As I am unable to attend, my proxy vote is given **either** to the Chairman
or to (name) _____ who will be present at the meeting.

Signed _____

Please print name _____

Date _____

Please return to Phil Nuttall, Hon Sec: honsec@chesterdfas.org.uk

**ARRANGEMENTS FOR LECTURES AND AGM ON
21st MARCH 2017**

- 10.15am** Doors open to members – coffee and biscuits.
- 11.00am** Lecture begins – to end promptly by 12.15pm including questions and raffle.
All members not staying for AGM to leave promptly so space is available in the car park.
Lecture room arranged for AGM.
- 12.25pm** Doors open to members for AGM.
- 12.45pm** **AGM**
(Note the doors will be closed during the AGM)
- 1.15pm** AGM ends
Those members not staying for afternoon lecture to leave promptly so space is available in the car park.
Lecture room re-arranged for lecture.
- 1.25pm** Doors open to members for afternoon lecture
- 2.00pm** Lecture begins.

NOTE 1: Members will not be expected to leave the building if staying for the AGM after the lecture but will be required to sign in for the AGM as well as for the lecture. This is required both for Health and Safety reasons and to ensure a record of AGM attendance is available.

NOTE 2: A complimentary coffee will be available to members attending the AGM.